

# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

## Which Community Engagement Forum is this application to?

**Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).**

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	x
Western CEF	

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## Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

### Q1.1 Organisation name

Tadcaster Magnets - Carnival Committee
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### Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
The Pavilion Rear of Queens Gardens Tadcaster, North Yorkshire LS24 9HD	
Telephone number one	Email address (if applicable)
01937 833435	Tadmagnets123@outlook.com
Telephone number two	Web address (if applicable)

### Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	Graham Mark	Collins
Position or job title		
Chairman – Tadcaster Carnival Committee		

### Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	

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Voluntary or community group	x
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Other		Please describe	
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**When was your organisation set up?**

Day	01	Month	06	Year	2011
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**Q1.5 Reference or registration numbers**

Charity number	N/A
Company number	N/A
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

**Q1.6 Is your organisation VAT registered?**

Yes	X	No	
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*Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.*

**Q1.7 Please list all other bodies that you have, or plan to apply to for funding**

Name of Body / Organisation	Funding Awarded/Requested*
<p><b>Heineken UK Ltd</b> <b>Lawtons of Tadcaster</b></p>	<p><b>£3k</b> <b>£300</b></p>

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\*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

### **Section Two: Grant information or Project Brief (separate document)**

**Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.**

#### **Q2.1 What is the title of your application?**

Tadcaster Carnival

#### **Q2.2 Please list the details of your application (500 words limit)**

Tadcaster Carnival is an annual event that began in 2012. Since then the event has gone from strength to strength and has seen an increase of visitors year on year.

The Carnival comprises of a parade through the town of local clubs and businesses and a carnival on the grounds of Magnets Sports and Social Club. The parade is free to take part in and allows local groups, societies and businesses to showcase what they have to offer.

The parade attracts a large amount of visitors to the town centre to watch, which has a positive and direct impact on the town. It has always been essential to us that the Carnival remains a community event, supporting local businesses and promoting all that Tadcaster and the area has to offer.

On the carnival grounds we have numerous charity stalls where local charities can host tombolas and raffles, these always prove fruitful and give the charities a good boost to their fundraising.

Year on year, as the carnival has grown, the costs have also grown. We maintain an excellent safety record for the carnival and that is delivered through very careful planning and using the best suppliers we can.

Following a year break last year, this year has seen an large increase in costings for our basic essentials. Our stage, paramedics, toilets and road closure have all increased.

The Carnival costs £13,000 to stage. We fund that mostly by private sponsors, by committee fundraisers and also by charging a small gate fee (again this is something we are proud to keep affordable for all budgets).

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**Q2.3 Is there a specific date your applications needed to be funded by?**

22<sup>nd</sup> July 2018

**Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)**

Which objective?	How will you achieve this?
<p>Objective 1:</p> <p>Theme 2 – Economy, Retail and Tourism</p>	<p>Tadcaster Carnival is the largest event to be held in Tadcaster, it increases footfall on the day and allows local businesses to benefit from that. Due to the nature of entertainment we provide we encourage visitors from further afield who may not have visited the town before. The day allows us to showcase the town at its best and encourages people to return.</p>
<p>Objective 2:</p> <p>Theme 3 community, leisure, culture and education.</p>	<p>Groups within the CEF area take part in the parade and on the grounds, we allow a limited number of groups to collect funds during the parade and a limited number on the grounds, this gives a much needed boost to many of the groups and gives them a public space to talk about what they have to offer. Tadcaster Carnival is a family event, and is kept affordable to all budgets. We strive to keep out gate prices low as we are aware of the variety of economic backgrounds we have in the town. For a very small fee all can come and enjoy a day of entertainment.</p> <p>Tadcaster is still in economic recovery following the flood and large scale events like the Carnival encourage a positive feeling through the town whilst also increasing visits to businesses and suppliers.</p>

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**Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)**

The Carnival is a celebration of Tadcaster and the surrounding area. It allows businesses, groups and societies to take part in an event that sees hundreds of people from across the county come along and see what Tadcaster has to offer. It provides a reasonably priced day out for all ages in the area whilst boosting the economy of the town through visitors and increasing interest in local clubs and groups.

The carnival also supports 2 named charities each year, this year we will be supporting Tadcaster Treat and St Leonards hospice, both of whom serve residents in the area.

**Q2.6 How much funding are you requesting?**

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
<b>Road closure traffic management – increase in costings</b>	£500
<b>PA system for main stage</b>	£250
<b>Additional toilet facilities</b>	£250
<b>Total Cost</b>	£1000

**Q2.7 Is the total cost of the application more than the amount you are requesting?**

Yes	x	No	
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If yes, where will you get the other funding from and has this been secured?

The full cost of the Carnival is around £17,000.  
We have additional financial support from the following  
Heineken Brewery  
Tadcaster Town Council  
Stall fees  
Gate fee